



## Budget & Audit (Internal) Committee

MINUTES (DRAFT)

Monday, March 23, 2026

- A. **Call to Order:** Budget & Audit Committee Chair Colette Aufranc (Wellesley) called the committee to order at 11:00 AM via Zoom.
- B. **Public Comment:** There was no public comment.
- C. **Minutes:** Chair C. Aufranc requested a motion to approve the minutes of the December 8, 2025 meeting which Erin Chute (Brookline) made and Hon. Sean Reardon (Newburyport) seconded. The motion passed unanimously.
- D. **Financial Update:** Brian Kane (Executive Director) updated the committee on efforts to enter MBTA Advisory Board staff into the Group Insurance Commission and Massachusetts State Employees' Retirement System following the 2025 legislation. B. Kane also presented members with the Advisory Board's updated financial report.
  - a E. Chute emphasized the value of the Barr Foundation's grant to the organization and asked if B. Kane would be pursuing any additional grant funding. B. Kane said that, following the success with Barr, he and Deputy Director Hanna Switlkowski would be looking into other funding opportunities in state and beyond.

- E. 2024 & 2025 Audits:** The committee engaged in discussion and action, on behalf of the MBTA Advisory Board, to authorize Roselli, Clark & Associates to complete audits for the periods 01/01/2024 to 12/31/2024, and 01/01/2025 to 12/31/2025 for an amount not to exceed \$12,500 for both years. The Chair requested a motion to authorize which E. Chute made and S. Reardon seconded. The motion passed unanimously.
- F. Executive Director Review Update:** Update on efforts to procure a 3rd party professional to conduct an employee review of the Executive Director in 2026, in advance of the 2027 internal budget.
- a Hon. Shaunna O’Connell (Taunton) asked if the strategic plan for the MBTA Advisory Board that the previous review produced could be circulated to committee members and B. Kane responded that he would send all relevant documents.
- G. Next Meeting Dates:** The committee will next meet in July 2026.
- H. Adjourn:** Chair C. Aufranc closed the meeting at 11:354 AM.



**Attendees:**

Committee:

Brookline  
Newburyport  
Wellesley  
Taunton

Erin Chute  
Hon. Sean Reardon  
Colette Aufranc  
Hon. Shaunna O'Connell

MBTA Advisory Board Staff:

Brian Kane  
Hanna Switekowski  
Isabella MacKinnon

Executive Director  
Deputy Director  
Budget & Policy Analyst